



**DTC #** 8862  
**Account #** 5TL-85611  
**Account Title:** Marine Corps Scholarship Foundation, Inc.  
**Tax Identification #** 22-1905062  
**Broker:** Depository Trust Company: Merrill Lynch

### **How to Transfer Securities**

1. Notify your broker to transfer the specified shares electronically. You will need the following information for your request:
  - DTC number 8862
  - Account number 5TL-85611
  - The name of the stock you would like transferred
  - The number of shares you would like transferred
  - Donor's name
  
2. Send notification of your transfer to the Accounting and Finance Department at the Marine Corps Scholarship Foundation in one of the following ways:

**Via phone**

MacKenzie Rhea  
Senior Accountant  
571-384-2808

**E-mail**

[MacKenzie.Rhea@MCSF.org](mailto:MacKenzie.Rhea@MCSF.org)

**Via mail**

Marine Corps Scholarship Foundation  
Attn: MacKenzie Rhea  
909 N. Washington Street, Suite 400  
Alexandria, VA 22314

Please note that due to their unique nature, transfers of shares of mutual funds are processed differently and can take four to six weeks to be effective. Please contact MCSF for instructions if you wish to transfer shares of mutual funds.

The gift valuation date is the date that the Scholarship Foundation's Merrill Lynch Trust account receives the transferred securities.

The gift valuation amount for recording purposes is the average of the high and low published selling prices for the transferred securities on the gift valuation date. Please consult your tax advisor for the gift valuation amount for tax purposes.